

**EXPRESSION OF INTEREST (EOI) FOR HIRING OF PRIVATE SCHOOL BUSES**  
**FOR ACADEMIC SESSION 2024-25 AT ARMY PUBLIC SCHOOL**  
**MATHURA CANTT (UP)**

1. Army Public School Mathura Cantt invites expression of interest (EOI) from established vendors/firms for selection of vendor/firm for hiring of private school buses for Army Public School, Mathura Cantt (Senior Wing at New RATC Lines, Mathura Cantt). For complete details and format of EOI, please log on to school website of Army Public School Mathura [www.apsmathuracantt.edu.in](http://www.apsmathuracantt.edu.in)

2. Date of commencement of issue of (EOI) : 16 Jan 2024

2. Last date of submission of EOI : 30 Jan 2024

3. Opening of EOI : 30 Jan 2024

5. All conditions and parameters will be evaluated with reference to the firms submitting EOI. The school reserves the right to reject any/all applications without assigning any reason whatsoever. No brokers/intermediaries shall be entertained.

6. For further enquiry please contact **05652972785**

Principal  
APS, Mathura Cantt

## **GENERAL INSTRUCTIONS AND TERMS & CONDITIONS**

1. Any EOI received after the scheduled time or incomplete in any manner will not be accepted.
2. The bidder (Agency) is expected to examine all instructions, terms & conditions, specifications in the EOI from. Failure to furnish information required in every respect will be the Bidders risk and may result into rejection of the bd.
3. **Amendment in Bidding Documents.** Any time prior to the submission of the bids, the purchaser may, for any reason, whether at their own initiate or in response to the clarification requested by the prospective bidder, may modify the bidding documents by amendments. The amendment will be notified in writing or by telephone to all prospective bidders who have received the EOI documents.
4. **Deadline for Submission of EOI.** The EOI documents should be submitted in original, duly signed and stamped and should be submitted in the tender box located outside the office of the Principal, APS Mathura, RATC Lines, Mathura Cantt 281001. EOI should be received not later than 1400hrs on \_\_\_\_\_Feb 2024. Bids will be opened in the presence of the Board of Officers detailed for the purpose.
5. **Submission of Documents.** The following documents in addition to commercial bid are required to be submitted by the transporter:-
  - (a) Convening letter on the prescribed format as at Appendix-A.
  - (b) Supplier's profile as Appendix-B.
  - (c) Terms & conditions duly accepted by the transporter as Appendix-C.
  - (d) Details of reference sites as per Appendix-D.
  - (e) Estimated monthly fees/charges per student as per Appendix –E.
  - (f) Documents (Registration certificate, PAN, GST Registration, Experience Certificate etc).
6. **Date of Effect of Contract.** The contract will be effected from 01 Apr 2024 and service also required from 01 Apr 2024 to 31 Mar 2025 and contract will be renewed if services are found satisfactory.
7. Strength of students alongwith pick up points and route is enclosed with Appendix-C (Terms and Condition for Transport Agreement) as Annexure I & II.

8. **Terms and Conditions:-**

- (a) It is vital to inscribe the word "School Bus" on the front and back of the bus.
- (b) "On School Duty" must be displayed in front of the bus visible to everyone.
- (c) No school bus should carry children more than it is permitted.
- (d) Every bus should have a strong locking system and handrail should be placed near the doorsteps for safe entry and exit of students.
- (e) Do not allow students to stand near danger zones of school bus.
- (f) There should be enough space provided under the seat or roof of the bus to keep bags of students safety.
- (g) Every school bus should have a first aid box and an ISI market five extinguisher.
- (h) Bus driver should have a minimum experience of 10 years and should not have any record of traffic offence and also should be in possession of valid driving license.
- (j) A trained or qualified school bus attendant is necessary in a school bus.
- (k) School name and its telephone No must be displayed on the front and rear side of the school bus.
- (l) The bus driver must carry a complete list of children being ferried in the school indicating name, class & pick up point.
- (m) The school bus should be fit with speed governors with max speed limit of 40 kmph.
- (n) GPS and CCTV camera must be installed in school buses.
- (o) School bus drivers are restricted to have interaction with students beyond a limit in school bus.
- (p) Detailed terms and condition related to 'Transport Agreement' are attached to the EOI as Appx-C. The same to be accepted and signed on each page by the bidding agency.
- (q) App for bus students to be made available for students parent to check actual loc of bus.

**(Letter to the School on Supplier's Letterhead)**

To,  
The Principal,  
APS, Mathura,RATC  
Lines,Mathura Cantt (UP)

Sir / Madam,

**REF : YOUR EOI FOR OF HIRING OF PRIVATE SCHOOL BUSES  
FOR ACADEMIC SESSION 2023-24 AT APS, MATHURA**

1. With ref to the above EOI, having examined and understood the instructions, terms and conditions forming part of the EOI, we hereby enclose our offer for empanelment and subsequent supply of transport service.
2. We confirm that we have not been disqualified by any PSU, Govt Organization for the same.
3. We further confirm that the offer is in conformity with the terms and conditions as mentioned in the EOI.
- 4 We also confirm that the offer shall remain valid for a period of 1 Year i.e. 01 Apr 2024 to 31 Mar 2025 and also that the price finalized will remain valid for the entire academic session i.e. 01 Apr 2024 to 31 Mar 2025.
5. We understand that the School is not bound to accept the offer either in part or full and that the School has the right to reject the offer in full or in part without assigning any reason whatsoever.

Yours faithfully,

(Authorized Signatory)  
Name & Designation, Seal of

Firm

Date :

Time:

**SUPPLIER's PROFILE**

1. Name of the Org/Company and Address
2. Year of establishment
3. Whether registered with Registrar of Companies / Firms. If so, mention number date and enclose copy of registration certificate
4. Name of Director / partner / proprietor
5. Name and address of Bankers
6. Turnover of the company (2023-24 & 2024-25)
7. Whether registered for GST. Mention GST no.
8. Whether registered for IT. Mention PAN no.
9. Is the company a dealer / distributor
10. Since how long has the company been dealing in supplying of Private Buses
11. If you have provided similar services in other Govt offices/PSU. Please give details
12. Furnish names of important organizations where you have supplied in last three years.
13. **Certificate**. Certified that the above information is true. We have no objections to enquiries being made about our credentials.

Place :

Signature

Date :

Name and designation seal of firm / company

**ROUTE AND BUSES FOR ARMY PUBLIC SCHOOL, MATHURA CANTT**

Route No	Starting Point	Route	Str of student	No of Buses
01	Township (Civil Lines)	Township ⇌ Gokul Barrage ⇌ Aurangabad ⇌ Civil Lines ⇌ Tank Chauraha ⇌ School	90	02 01 x 52 Seater 01 x 42 Seater
	Township (Civil Lines)			
	Aurangabad			
	Aurangabad			
	Aurangabad			
	Aurangabad			
	Aurangabad			
	Gokul Barrage			
02	Township (NH-2)	Township ⇌ Karamyogi Naga ⇌ Navada ⇌ Old RTO ⇌ Balaji Puram ⇌ Chandavan ⇌ Motikunj ⇌ School	70	02 01 x 32 Seater 01 x 42 Seater
	Township (NH-2)			
	Township (NH-2)			
	Township (NH-2)			
	Balaji Puram			
	Balaji Puram			
03	OD Complex	OD Complex (ATV) ⇌ Dholipyau ⇌ School	13	01 01 x 32 Seater
	OD Complex			
	ATV			
04	Pratap Park	Pratap Park ⇌ FAFa ⇌ MAP Quarters ⇌ School	36	01 01 x 42 Seater
	Pratap Park			
	Pratap Park			
	RATC			
05 (Misc Route)	-	Krishna Nagar ⇌ Madhuvan Hotel ⇌ Sonk Road ⇌ Goverdhan Road ⇌ Professor Colony ⇌ Mandi Chauraha ⇌ Krishna Orchid ⇌ Laxmi Nagar ⇌ School	28	01 01 x 32 Seater
Total			237	07

**ROUTE AND BUSES FOR STRIKE ONE ARMY PRE PRIMARY SCHOOL**

<b>Route No</b>	<b>Starting Point</b>	<b>Route</b>	<b>Str of student</b>	<b>No of Buses</b>
<b>01</b>	<b>Old RATC Line</b>	<b>Old RATC Line⇒ Chhota Bazar⇒ Shakti Dwar ⇒ Vijay Dwar ⇒ Moti Kunj⇒ New RATC Lines ⇒ Yodha Institute⇒ Shivaji Park⇒ MH Lines SOAPPS</b>	<b>48</b>	<b>01 01 x 52 Seater</b>
<b>02</b>	<b>Partap Park</b>	<b>Partap Park⇒ Swarg Marg Surya 1 MAP⇒ Surya 1⇒ MAP Line⇒ Lohara Marg⇒ PRFS⇒ SOAPPS</b>	<b>39</b>	<b>01 01 x 42 Seater</b>
<b>03</b>	<b>NHL Chungi</b>	<b>NHL Chungi⇒ Damodarpuram⇒ Aurangabad Balajipuram⇒ SOAPPS</b>	<b>54</b>	<b>02 01 x 32 Seater 01 x 32 Seater</b>
<b>04</b>	<b>1 CGSR</b>	<b>1 CGSR⇒ Damodarpuram⇒ Aurngabad Township⇒ OD Complex⇒ RPD ⇒ NBC Gate ⇒ SOAPPS</b>	<b>27</b>	<b>01 01 x 42 Seater</b>
<b>Total</b>			<b>168</b>	<b>05</b>